Cataloguing using Dublin Core Elements

Note: If more than one input is necessary per field, *Add Input.*

DC ELEMENTS	DESCRIPTIONS *Omeka Add Item form*	COMMENTS *For the project needs*
Contributor	"An entity responsible for making contributions to the resource"	OMIT
Coverage	"The spatial or temporal topic of the resource, the spatial applicability of the resource, or the jurisdiction under which the resource is relevant"	Place where your item was made, published or is permanently installed: city, province, country: specific location (building, street address, if applicable)
Creator	"An entity primarily responsible for making the resource"	Creator(s)/author(s) of the item. Last name, first name (role if necessary).
Date	"A point or period of time associated with an event in the lifecycle of the resource"	Date when your item was created (the text was published or written, the photograph was taken, or the object made). Year, month, day (descriptor), if applicable
Description	"An account of the resource"	If needed, a paragraph describing what your item is about, or to explain the roles of the creators, etc. This paragraph should include bibliographic references (MLA: Purdue OWL: https://owl.english.purdue.edu/owl/resource/747/01/) if you draw your description from other sources (books, library catalogue, Wikipedia, etc.)
Format	"The file format, physical medium, or dimensions of the resource"	Information specific to audio, video, image, text, physical object, etc. Examples: a text could be a newspaper clipping, letter, poster; an image could be a black-and-white photograph, painting, poster. If applicable, include the medium/technique (letterpress print, broadside, watercolour), and the dimensions of the item
Identifier	"An unambiguous reference to the resource within a given context"	Same as the filename without the file extension. Consider renaming your file (See: *Image naming*, in section *Image editing: size, format, name*). Example: UO-SC-LAC-1983-18-23_C-96563 (which relates to the project and the archive where the item is found)
Language	"A language of the resource"	Language(s) of the item, when visible or spoken
Publisher	"An entity responsible for making the resource available"	Publisher of the book, newspaper, journal, greeting card, poster
Relation	"A related resource"	OMIT
Rights	"Information about rights held in and over the resource"	Add the full name of the rights holder here, including any permissions obtained (name of agency and other stipulated information). Do not confuse with *Source*.
Source	"A related resource from which the described resource is derived"	Full name of the archive/collection where you found the item, including the fonds and item numbers, and your name (cataloguer). If this item is part of a larger body of work, such as a publication, then include the title, volume/issue, pages here (use MLA: Purdue OWL: https://owl.english.purdue.edu/owl/resource/747/01/ to format).
Subject	"The topic of the resource"	Topic(s) of your book, image etc. Use words or phrases. Can be applied to *Tags*
Title	"A name given to the resource"	Official or descriptive title of the item. This field is mandatory
Type	"The nature or genre of the resource"	OMIT unless *Item Type Metadata* (a subset) is needed for your exhibit (use the same in *Type* field). In the case of digital representations of, or surrogates for objects, use Moving Image, Still Image, Text, Sound, or other